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CITY OF HOUSTON
Finance Department
Strategic Procurement Division

John Whitmire
Mayor

Jedediah Greenfield
Chief Procurement Officer
P.O. Box 1562
Houston, Texas 77251-1562

T. 832.393.9126
https://purchasing.houstontx.gov

May 27, 2025

SUBJECT: Letter of Clarification No. 1

REFERENCE: BVB-2025-0006
Combo Truck Rental and Spill Cleaning Services

TO: All Prospective Respondents

This Letter of Clarification is issued for the following reason:

1. To provide responses to the questions received from prospective bidders prior to the deadline to submit questions:

Question No. 1:	On the description "Combo Truck Services" is this for Combo Truck only, or should this include the operator as well?
Response:	The service must include both the combo truck and a qualified operator/driver, as outlined in Section 4.3 of the solicitation.
Question No. 2:	Would the Labor Rates only apply to additional laborers beyond the Operator?
Response:	Yes, labor rates apply only to additional laborers beyond the required operator/driver.
Question No. 3:	In the Project Summary, it states: "Materials will be transported to City-designated locations as requested by the City." How is disposal cost handled?
Response:	The contractor shall be fully responsible for all costs associated with spill cleanup and proper disposal, in accordance with Section 6.0.1.
Question No. 4:	Is disposal considered billable hours?
Response:	All disposal-related fees and costs must be covered by the contractor, as outlined in Section 6.0.1

Council Members: Amy Peck Tarsha Jackson Abbie Kamin Carolyn Evans-Shabazz Fred Flickinger Tiffany D. Thomas Mary Nan Huffman Mario Castillo Joaquin Martinez Edward Pollard Martha Castex-Tatum Julian Ramirez Willie Davis Twila Carter Letitia Plummer Sallie Alcorn

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Question No. 5:	The bid documents state minimum of 10 Combo Truck Drivers, Is there an expected number of trucks that should be available?
Response:	Refer to Sections 3.1.1.7, 3.1.1.8, and 3.1.2.1. Contractors are expected to maintain an adequate number of trucks to meet the City's operational demands and ensure timely service delivery.
Question No. 6:	What is the expected quantity of work annually?
Response:	The annual workload typically varies based on business needs and operational conditions.
Question No. 7:	Will there be a disposable rate on the bid docs?
Response:	The contractor shall be responsible for all costs associated with spill cleanup and disposal. Refer to section # 6.0.1

END OF LETTER OF CLARIFICATION NO. 1

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Procurement Division and the applicable City Department(s). It is the responsibility of the respondent to ensure that it has obtained all such letter(s). By submitting a bid on this project, respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into their proposals.

If you have any questions or if further clarification is needed regarding this solicitation, please contact Karen Simonton at karen.simonton@houstontx.gov.

Sincerely,

DocuSigned by:
6121834A077C41A...
Jedediah Greenfield
Chief Procurement Officer

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JBG:CMG:EL:ks

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